

Saguache County Board of Commissioners met in regular session Tuesday, January 20, 2009 with the following present:

Linda Joseph, Chairman
Mike Spearman, Co-Vice Chairman
Sam Pace Co-Vice Chairman
Ben Gibbons, County Attorney
Wendi Maez, Co-Administrator
Lyn Zimmer, Co-Administrator
Melinda Myers, Secretary and Clerk to the Board

Meeting called to order by Chairman Joseph at 9:00 A.M.

Under Additions or Deletions to the Agenda:

1. Delete Road and Bridge report.
2. Move Conservation Trust requests and Sales Tax Grant time line to 1:00.
3. Add Executive session to Attorney report.

Pace moved to approve the agenda as amended. Spearman seconded the motion. The vote was three Ayes.

Reading and approval of minutes

Pace moved to approve the minutes of January 7, 2008 as amended. Spearman seconded motion. The vote was three Ayes.

Pace moved to approve the minutes of January 13, 2008 as amended. Spearman seconded motion. The vote was three Ayes.

Review of Mail and other correspondence:

- Forest Service Department of Agriculture sent their Resource Management Plan Amendments for Geothermal Leasing in the Western United States for December 2008. (1/13/2009)
- Rio Grande Water Conservation District sent their Board of Directors Meeting on January 20, 2009 at 10am. (1/13/09)
- Perry Alspaugh has sent a resume to put his name in the hopper for the nomination as a member to the Advisory Committee to the State Engineer's Office. (1/13/09).
- The Baca Grande POA sent their December 2008 Newsletter. (1/14/09)

- Rio Grande Water Conservation District has sent their Board of Directors Meeting Minutes for October 21, 2008. Their next meeting will be held on January 20, 2009. (1/16/09)
- Colorado State University Extension Service is having their 2009 Southern Rocky Mountain Agriculture Conference and Trade Fair on February 10-13, 2009 at the Ski Hi Park in Monte Vista. (1/16/09)

Introduction of Guests: Matie Bell Lakish - Crestone Eagle; Leigh Mills; Jerry Burton; Warren Stephen and Ralph Abrams – Crestone Peak Community Housing.

Commissioners Reports

Linda Joseph reported:

- January 13 – Attended the Governor Ritter, and Senator Appointee, Michael Bennett reception. Senator Bennett is familiar with the SLV and holds many of the same views and positions as his predecessor Senator Salazar.
- January 14 - Attended by teleconference, a half day of the Grazing management/Sage Grouse Habitat research proposal committee meeting. The season for collection of antlers has been changed by the CO Wildlife Commission, as petitioned.
- January 15 - Corresponded with Admin regarding the 2009 Sales Tax Grant cycles, procedures and forms.
- Worked with Carol O. to get the latest EMTS information out to SLV CCA, on SB09 002.
- January 16 - Discussed Friends of the Library fiscal sponsorship channels for Library support from the last donation mailing, with Friends President, Marge Hoglin.
- January 19 - Received a phone message from Renewable Energies representative wanting to connect with Commissioners regarding an upcoming application.
- Will be attending the SEMTAC conference in Denver next week and will try to stay over and attend the CCI Steering Committee on Jan 23.

Sam Pace reported:

- January 15 – Attended the South Central Seniors meeting.
- January 16 – CCI Legislation Steering Committee – worked on keeping the State from cutting money from Counties. Bills on election issues were discussed. Pace will try to attend the Steering Committee on Jan 23.

Mike Spearman reported:

- **January ?? (Mike?)** – Met with Perry Alspaugh concerning the State Water Board Advisory Committee appointment.

Board appointments:

Pace moved to appoint the following Board appointments:

Co-County Administrators – Wendi Maez and Lyn Zimmer

Budget Officer – Wendi Maez and Lyn Zimmer

Personnel Administrator – Wendi Maez and Lyn Zimmer

Land Use Administrator – Wendi Maez

County Attorney – Ben Gibbons

Road and Bridge Supervisor – Randy Arredondo

Land fill Supervisor – Randy Arredondo

Social Services Director – Jeannie Norris

Nursing Services Director – Donna Newsom

Library Administrator – Penny Bruce

Housing Director – Chella Coleman

Veterans Officer – Tom Blunt

County Emergency Manager – Kimberly Bryant

Tourism Council Staff Liaison – Melinda Myers

Health Department designee for Land Use issues – Wendi Maez

GIS reps – Jackie Stephens, Wendi Maez and Connie Trujillo

Official Newspaper – Saguache Crescent

Health Department designee – Linda Joseph

Senior Citizens Rep. – Sam Pace

SLV Development Resources Group – Mike Spearman

CCI Legislative Committee Designee – Sam Pace

SLV Regional Transportation Commission – Mike Spearman

Environmental Certifying official – Wendi Maez

Emergency Management/Homeland Security Rep. – Mike Spearman

County Designated Health Officer/County Quarantine Officer – Linda Joseph

Development Resources Group Loan Review Board Rep. – Rick Wertz

Joseph seconded the motion. The vote was three Ayes.

Lynn Zimmer and Wendi Maez – Co-administrator report:

Pace moved to approve Resolution 09-2 to authorize the County Treasurer to invest and deposit County funds in Community Banks of the Rockies for the purpose of payroll. Spearman seconded the motion. The vote was three Ayes.

- Resolution to authorize the County Treasurer to invest and deposit fund in Community Bank of the Rockies.

Pace moved to approve Resolution 09-01 to authorize the County Treasurer to deposit and invest County funds in U.S. Treasury Bonds, First Southwest Bank and other banks protected by the FDIC. Spearman seconded the motion. The vote was three Ayes.

- Resolution to authorize the County Treasurer to invest and deposit funds.

Pace moved to approve Resolution 2008G-6 Supplementary Budget for 2008. Spearman seconded the motion. The vote was three Ayes.

- Resolution for the 2008 Supplementary Budget.

Pace moved to approve resolution to transfer \$22,000 to Library Fund from General Fund. Spearman seconded the motion. The vote was three Ayes.

- Resolution to transfer \$22,000 from General Fund to Library Fund.

Spearman moved to approve the agreement between Saguache County Road and Bridge Department and Colorado Department of Transportation for distribution of HUTF Funds. Pace seconded the motion. The vote was three Ayes.

- CDOT agreement with Road and Bridge for HUTF Funds.
- We have got the bonds in place for Mike Spearman and Sam Pace. As soon as they are received we will have them ready for signature. They are in place but we have not received them as yet.
- We have met with Magnuson Insurance Agency and all of the health insurance forms that needed signatures have now been signed.
- We met with Chella Ward, Donna Newsome and Conejos County concerning CSBG. The grant and contracts for '09/'10 will be completed and presented to the SLVBOCC Board on January 26th for signatures.

Break

Wendi Maez - Land Use Administrator report:

Pace moved to approve the Lot Consolidation for James C. and Kathy H. Runk for Lot 1676 and 1677, Baca Grande Chalet Unit I. Spearman seconded the motion. The vote was three Ayes.'

- James C. and Kathy H. Runk - Lot Consolidation request for Lots 1676 and 1677 Baca Grande Chalet Unit One. CBPC recommended approval of this request during their January 14, 2008 meeting agenda.

Pace moved to approve the Zoning change request for Crestone /Baca Land Trust for Lot 427, Baca Grande Grants from Residential to Open Space. Spearman seconded the motion. The vote was three Ayes.

- Crestone/Baca Land Trust – Zoning change request for Baca Grande Grants Lot 427 to change the zoning of the property from Residential to Open Space. CBPC recommended approval of this request during their January 14, 2009 meeting.

Pace moved to reject the bid for 4 lots in Lazy KV Estates for \$450 each. Spearman seconded the motion. The vote was three Ayes.

- Received a bid for 4 lots in Lazy KV Estates. Spearman suggested the lots be listed with a Real Estate agent, Maez will contact realtors.

• Pace moved to re-appoint Anne Nielsen and Judy Messoline as members and Tim Scanlon, and Laura Mezoff as alternates. And appoint Leigh Mills, May Engquest and Tim Lovato as new alternates. Spearman seconded the motion. The vote was three Ayes.

- Letters from Saguache County Planning Commission members requesting re-appointment have been received. Existing members requesting to be re-appointed; Judy Messoline – 3 year term, Hooper area, Anne Nielsen, 3 year term, County Wide Rep., Tim Scanlon, 1 year term, Alternate County Wide, Laura Mezoff, 1 year term Alternate Center area. New appointment requests - Leigh Mills, 1 year term, Alternate, May Engquist – did not request alternate or member status.

Pace moved to approve the Variance request for Crestone Peak Community Housing to place a structure older than 20 years on Baca Grande Mobile Home Estates Lot 389, with the mitigation requirements as recommended by the Crestone/Baca Planning Commission. Joseph seconded the motion. The vote was two Ayes and one Nay.

- Crestone Peak Community Housing – Mobile Home Estates Lot 389, requesting a Variance to place a 24 year old structure on Mobile Home Estates Lot 389. CBPC reviewed the request a second time after tabling the request. The CBPC made the following recommendation during their January 14, 2009 meeting;
 - project to be completed within 18 months of approval.
 - structure must be placed on a permanent foundation.
 - new roof installed.
 - insulation must be up to State of Colorado standards.
 - wiring must be up to code.
 - exterior must be stucco with adobe colored finish.
 - title must be purged.

There was still a lot of opposition of the project but the CBPC felt that their recommendation addressed all of the concerns. Board voiced concerns of CPCH having the funds to renovate and comply with the CBPC recommendations. Warren Stephen and Ralph Abrams assured the Board that the funding would be there. Spearman questioned whether the adjacent property owners who had objected were satisfied with the CBPC recommendations.

Ben Gibbons, County Attorney report:

Pace moved to enter into Executive Session at 11:05 A. M. for personnel purposes under CRS 24-6-402(4)(f)(i) and for legal purposes under CRS 24-6-402 (4)(b). Spearman seconded the motion. The vote was three Ayes.

Spearman moved to return to regular session at 11:20 A. M. Pace seconded the motion. The vote was three Ayes.

- Working on the Prairie Dog Plan comment letter to CO Division of Wildlife and will have that ready for the February 3rd meeting.
- Following the Oil and Gas regulations through news reports.
- Researching the County taxing authority for solar energy production.
- Will be giving the legal overview course with the planning commissions.
- Continuing to keep current on the Lexam court case.

Mike Norris – Sheriff report:

- Attended a COPLINK program about linking law enforcement databases and met with the Sheriff from Rio Grande County and can link with their RMS system at a fraction of the cost of getting a license. The sales tax grant already awarded to get a RMS can be used to pay for the installation, second license user fee and training on the new system.
- Would like to donate the three old patrol cars that did not receive bids to the Trinidad Police Training Academy. Will turn over the old '98 Ford Expedition to the County for general use.

Adjourned for Lunch at 12:00 P. M.

Resumed meeting at 1:00 P. M.

Conservation Trust requests for 2009 were discussed.

Donna Newsom - Nursing Director:

- The DOLA grant for the purchase of the PH building is complete and the funding has been approved. The purchase was completed in December and the building is officially owned by Saguache County. Thank you to Ben Gibbons and Wendi Maez for their time and effort to get the sale completed.
- SCPH completed grant application for Chronic Disease through the Cancer, Cardiovascular and Pulmonary Disease Division at CDPHE. The grant was written for 110K and is renewable for the next three years. We have been told that the likelihood of being funded is very high. In preparation, we are restructuring the PH and PCP departments. This is necessary for not only the grant work plan but it will position us for the new public health revitalization plan that goes into effect this year. We have submitted our chronic disease plan to National Association of City and County Health Officials for the conference in Orlando, Florida in July. We are hopeful for our team from Saguache County will be chosen as presenters. Our chronic Disease model is unlike any in the US as far as we can see. In preparation for the

expansion of our program we will be studying the feasibility of Telehealth capabilities through a grant from Colorado Rural Health Care Association.

- Saguache County has been chosen to present our TB investigations that occurred this past summer to the Tuberculosis Department at CDPHE. I will be presenting on Jan. 22.
- PH received a scholarship to allow one employee to be trained as a colorectal cancer screening advocate. Charity Martinez was chosen to receive this valuable training and now will represent the agency at Health Fairs, work shops and will teach our PCP staff the importance of screening for colorectal cancer.
- The chronic disease staff recently completed the certification for arthritis exercise leaders. The exercise classes will begin at the Senior Centers in Feb. Classes will be held twice weekly in Center, Saguache and Moffat. These exercises will be taught to the PCP staff now as part of the required education classes prior to being hired by Saguache County. This is just one of the chronic disease objectives that are being added as our personalized care plans are being written and our PCP staff is being trained.
- SCPH has posted a Health Advisory on the web site to alert our citizens of the potential hazards of eating peanut butter containing products. This includes crackers, cookies, ice cream, candy and other snack type foods. The salmonella outbreak is nationwide with 11 cases being investigated in Colorado. Salmonella causes severe diarrhea and fever and can be life threatening to the elderly and very young. PH staff will be surveying food establishments and grocery stores within the county seeking any products that could be potentially harmful.
- Gov. Ritter has proclaimed January as RADON ACTION MONTH. Radon is a naturally occurring, radioactive gas that is the second leading cause of lung cancer, contributing to more than 1,400.deaths in Colorado each year. More than 80 Colorado counties are rated at high risk for elevated radon. SCPH will be offering radon coupons for purchase of test kits.
- Epidemiology report: Colorado is continuing to report regional influenza activity. There have been no confirmed influenza cases in the SLV. Flu activity is increasing in the Denver metro area and El Paso County. There have been 31 hospitalizations related to type A flu. Flu cases continue to climb in Colorado as in all states. The shigellosis outbreak has been contained to Alamosa and Conejos counties. Shigellosis is a bacterium that causes severe diarrhea, fever and flu like illness. It can be treated with antibiotics. SCPH had a potential Hep A case that is pending further investigation. This is being done in conjunction with Boulder Public Health.

Penny Bruce - Library Administrator

- **Programs**
 1. Weekly story hour for the children in Headstart pre-school has been moved to their school all month, due to the extra cold weather that seems to set in every week on Thursday (story day) and prevents the little ones from walking to the Library.
 2. Two staff members and one student volunteer from Adams State College's Neilsen Library have come to the Library twice (Jan.6 and 13) to teach basic

computer skills for free. These classes were very well received and attendance at both was at maximum level. The teachers will return on Feb. 3, and will continue to schedule further classes, up to two each month, as long as community interest lasts.

3. Federal Income Tax forms have begun arriving at the Library, including many copies of the basic 1040 form and its instruction booklet, a service that the public relies on every year. Staff members hope to contact our volunteer tax advisor soon, in the hope that he'll come to the Library again this year to help people with their tax questions.
 4. The Friends of the Library are helping to organize an Open House at the Library, tentatively set for Feb. 7. Library staff and members of Friends want to showcase the many improvements to the Library made in the last year and to publically thank our many supporters. We're inviting everyone to this celebration, where we plan to have refreshments, live music, and many opportunities for the community to see our progress and sign up take part in present and future programs.
- **Fund-raising**
 1. The Library was awarded the Picture America grant and we should be receiving our posters depicting great works by American artists in time to display them at our Open House.
 2. Library staff was informed via e-mail that our grant proposal to the Staples Foundation was not accepted, unfortunately.
 3. Staff member Bruce assisted Kate Vasha, a member of the Town Revitalization Planning Committee, with a grant proposal that we sent to ICMA (International City/County Management Association). These grants are awarded to local governments and libraries that form partnerships to create new services in their communities. Our proposal described an historical preservation project that would create an archive of local history in the Library, where local residents, scholars, and tourists would have easy access to recordings of oral histories, written and virtual documents, and photographs.
 4. Bruce also wrote and submitted a proposal for a grant from the Anschutz Foundation, which was mailed out in time for their January deadline. This involved re-wording the Common Grant Application that was created last year and Bruce was very grateful to have so much of the information gathering and organizing already in place. We'll await their response in March.
 5. A third grant proposal, this one to the Libri Foundation, was also submitted last week. The Library received this grant in 1997 and hopes to qualify again. If our application is accepted, the Foundation will match up to \$350, at a two to one ratio, with the understanding that these funds will be spent on books for our children's and young adult's literature collections. We will hear from them in

April, and if accepted, will then make plans for raising the matching funds, with the help of the Friends of the Library, our official sponsors for this grant.

- **Other News**

1. A meeting was held on Dec.30 to discuss details of the Library's budget. Library Administrator Bruce, Friends Co-chair, Marge Hoglin, and Assistant Treasurer, Jan Jensen, met with Commissioner Joseph and Co-Administrator Zimmer and resolved several questions about the way grant revenues and donations are processed in the Library Department's budget, and all left with a clearer understanding and a renewed commitment to work together for our common goals.
2. The Library's new collection of movies on tape and DVD, which was created entirely from patron donations, has proved to be one of our most popular services. Recent donations of children's movies have nearly doubled the number of titles for patron's to choose from, and staff members have to think creatively about where to shelve them.

Chella Coleman - Housing Director:

Pace moved to convene as the Housing Board at 2:20 P.M. Spearman seconded the motion. The vote was three Ayes.

Saguache County Housing

Pace moved to adjourn the Housing Board and return to regular meeting at 2:35 P.M. Joseph seconded the motion. The vote was three Ayes.

Conservation Trust requests:

**Pace moved to approve the following Conservation Trust Fund requests: Saguache County Library - \$500
Town of Crestone - \$5,000
SLV Fair Board - \$2350
Moffat School District - \$10,000
Center Recreation - \$5,000
Town of Center - \$11,400
Center Consolidated School District - \$10,000
Mountain Valley School - \$6000
For a total of \$50,250 in funds awarded.
Spearman seconded the motion. The vote was three Ayes.**

- Saguache County Library - \$500 to construct a wall at the front door of the Library to help with wind and sun. Eligible expense.

- Town of Crestone - \$10,000 to assist in purchasing a historic building for partial use as museum. Other funding sources – DOLA, El Pomar, USDA Community Facilities – working on additional funding. Eligible expense.
- SLV Fair Board - \$2350 – to purchase new rabbit/poultry hutches, wire mesh to refurbish current cages \$1500, new computer for Fair Board \$850. All eligible expenses.
- Saguache County Museum - \$10,000 for extension of main buildings entries, to move office/computer security etc., connections for more efficient record availability, to connect to internet. Internet connections are not eligible expenses all others are eligible. No break down available for individual requests.
- Moffat School District - \$29,795 to purchase and erect a 42 ft. Growing Dome to encourage students and families to live a healthier lifestyle. They are applying for a grant from the National Gardening Association and will also do fundraising. Eligible expense. \$10,000
- Center Recreation - \$6000 – \$1000 to purchase balls, bats, helmets, goals etc. (not eligible expenses) \$5000 to purchase moveable aluminum bleaches (2008 request but could not afford with the \$5000 given, purchased fencing instead). Other funding from grants, Town of Center and School District.
- Town of Center - \$11,400 – install drinking fountains, upgrade park lighting and power supply to football/track stadium, creak sealing, repainting lines in parking lot, replace awnings in picnic areas in the park. Other funding from Center Schools, Center Recreation, Town Budget and a GOCO grant. All eligible expenses.
- Center Consolidated School District - \$10,000 – to purchase playground equipment to upgrade playground equipment. Eligible expenses. Other funding from Center School General Fund plus state and federal grant money received on an annual basis.
- Mountain Valley School - \$6000 to purchase playground equipment. Mountain Valley School was awarded \$4000 in 2008 and would like to add those funds to the 2009 request for a total of \$10,000 to purchase playground equipment. Eligible expenses.

Sales Tax Grant Time Line

- The time cycles for the 2009 Sales Tax Grants were discussed. There will be grant cycles in Spring and Fall, to leave Admin free at year end, year beginning and mid-summer when budget preparation begins. The fall Grant award notification was adjusted to November 9, 2009 from November 20, 2009. The first cycle will be announced, and grant packets made available in mid-March.

Bill Paying

<p>Spearman moved to adjourn at 3:15 P.M. Pace seconded. The vote was three Ayes.</p>
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Respectfully Submitted,

Melinda Myers Secretary to the Board of County Commissioners

Minutes Approved February 3, 2009

Chairman of the Board

Attest

Commissioner

Commissioner