

**SAGUACHE COUNTY BOARD OF COMMISSIONERS**  
**REGULAR SESSION MEETING**  
**SAGUACHE COUNTY ROAD & BRIDGE MEETING ROOM**  
**9:00 A.M. NOVEMBER 4, 2014**

**MINUTES**

**I. CALL TO ORDER**

The meeting was called to order by Board Chair Joseph at 9:00 a.m., with the following members present:

Linda Joseph, Chair  
Ken Anderson, Co-Vice Chair  
Jason Anderson, Co-Vice Chair  
Wendi Maez, Co-Administrator  
Lyn Lambert, Co-Administrator  
Ben Gibbons, County Attorney  
Staci Burkhart, Acting Secretary to the Board

**II. ADDITIONS/DELETIONS TO AGENDA**

1. County Road 10XX will be discussed under Attorney Gibbons time.
2. The public hearing for the Billingsley "Pot Shop" application will be discussed under Land Use.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE AGENDA AS AMENDED  
SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**III. READING AND APPROVAL OF MINUTES – OCTOBER 21, 2014**

**MOTION BY COMMISSIONER JASON ANDERSON TO APPROVE THE REGULAR SESSION  
MINUTES OF OCTOBER 21, 2014 AS AMENDED  
SECOND BY COMMISSIONER KEN ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

**IV. REVIEW OF MAIL AND OTHER CORRESPONDENCE**

1. **Community Service Block Grant (CSBG)** sent 2013 annual report. (10/22/2014)
2. **San Luis Valley Housing Coalition** sent request for letter of support. (10/28/2014)
3. **Whitney Strong** sent Letter of Appreciation. (10/28/2014)
4. **US Department of the Interior- BLM** sent Notification Letter: Rebuilding of Xcel Energy Transmission Lines. (10/28/2014)
5. **Colorado State Land Board** sent Stewardship Trust Realignment. (10/29/2014)

6. **CTSI** sent letter of positions open for election at the next meeting. (10/31/2014)
7. **Daniel S. Johnson** sent October 2014 report for Saguache County Fire Mitigation Program- printed from email. (10/31/2014)

**V. INTRODUCTION OF GUESTS**

Nancy Billingsley – The Pot Shop LLC	Jon Billingsley – The Pot Shop LLC
Sandra Belgrade– Crestone Eagle	Frances Wilson Janet Cox
Charlotte Bobicki – Sen. Bennet	Mike Spearman Jay Sarason – SLV Pilots
Tom Haefeli – SLV Pilots	

**VI. COMMISSIONERS REPORT**

**Commissioner Joseph:**

1. October 25 - Correspondence with Commissioners Karla Shriver and Marianne Dunne (on Nov 3) regarding SLV Public Health Partnership. And with Marv Weidner, Managing Results, about completing the Strategic Plan; available by phone on NOV 12.
2. October 29 - Attended the BLM Cooperating Agency meeting on the Management Plan revisions for Gunnison Sage Grouse.
3. October 31 - Attended the Veteran's Coalition of the San Luis Valley (VC-SLV).
4. November 3 - Spoke with Tess Beneduce and Faith O'Reilly, regarding the Cochetopa Scenic Byway tour and follow-up, and rescheduling the Tourism Council meeting. Awaiting final word from the Byway Commission as to the deadline for a Byway Management Plan.

**Commissioner Ken Anderson:**

1. October 20 – Attended DRG meeting in Alamosa
2. October 26- Attended the Governor Campaign visit in Saguache.
3. October 27 - Attended the SLV Valley Wide Commissioners meeting, topics included the unmanned aircraft systems, and budget discussion.
4. October 28 - Attended the SLV Action 22 meeting.
5. November 3 - Toured Road 10XX and attended the Public Comment Hearing in Sargents.

**Commissioner Jason Anderson:**

1. October 22 - Attended the Northern Saguache County Conservation Roundtable.
2. October 24 - Attended the Cochetopa Scenic Byway Tour.
3. October 26- Attended the Gov. Hickenlooper Saguache campaign visit.
4. October 26 - Met with Doreen Gassling from the Saguache County museum, discussed how to attract more interest in the museum.
5. October 27 - Attended the SLV Valley Wide Commissioners meeting, topics included the unmanned aircraft application, and budget discussion.
6. October 27 - Spoke with Greg Terrell, Saguache Town Board member, would like to have a Saguache Town Board- Commissioners meeting to strengthen relations.
7. October 27 - Had office hours in Crestone, met with Judie Rose and others.
8. October 28 - Attended the SLV meeting of Action 22.
9. October 30 – Finished and signed the Courthouse Security Grant
10. October 30 - Spoke with Megan Strauss at the Mtn. Valley School about Ameri-corps volunteers.
11. November 3 - Toured Road 10XX and attended the Public Comment Hearing in Sargents.

1. Jon and Nancy Billingsley with The Pot Shop LLC stated that they will run a clean, legitimate business and meet all expectations of Conditional Use Permit. Commissioner Jason Anderson would like LUA Maez to visit proposed site and take pictures and measure distances to other community buildings. Decision scheduled for BoCC meeting on December 9, 2014 at 11 am.
2. Discussion on BoCC scheduling

**BREAK**

**VII. CO-ADMINISTRATOR REPORT - WENDI MAEZ & LYN LAMBERT**

1. In the mail from the October 21, 2014 meeting the SLV Fair Board recommendation to appoint Barbra Davis as a Saguache County representative to the SLV Fair Board request, deferred until November 18, 2014.
2. During the SLV BOCC meeting held on October 27, 2014 SLV Housing Coalition requested a letter of support and a signature on the MOU for Alamosa County to act as the Lead Party for their Community Development Block Grant project. The Valley Commissioners voted to approve the MOU and to write a letter of support for the project.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE SLV HOUSING COALITION LETTER OF SUPPORT AND MOU FOR ALAMOSA COUNTY TO ACT AS LEAD PARTY FOR COMMUNITY DEVELOPMENT BLOCK GRANT PROJECT  
SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

3. Saguache County Public Health finances are in the negative \$21,000 - \$10,000 of which was given approval to do a resolution to transfer funds on Thursday, October 30, 2014 through email. We will need to transfer an additional \$11,000 to bring them out of the negative for October/November.

**MOTION BY COMMISSIONER KEN ANDERSON TO APPROVE THE RESOLUTION TO TRANSFER FUNDS FROM GENERAL FUND TO PUBLIC HEALTH IN THE AMOUNTS OF \$10,000.00 AND \$11,000.00**

**SECOND BY COMMISSIONER JASON ANDERSON**

**VOTES IN FAVOR: 3**

**VOTES AGAINST: 0**

**MOTION CARRIED**

4. We have received a complaint from Mary Jane Milam concerning the July 22, 2014 BOCC meeting minutes section on County Road 10XX discussion. Ms. Milam is listed on the agenda and spoke for some time concerning 10XX and Cagen Court and there is no mention of that discussion in the BOCC minutes. Ms. Milam's statement about the points of her input on July 22, can be appended to those minutes.
5. James C Botz, Fire Chief for the Baca Grande Volunteer Fire Department, reported to the BoCC on the work being done for fire mitigation. Cutting brush and flash fuels, removal is by hand, with root reduction part of the process. Camino Del Rey yields a fifty foot wide firebreak. Baca Wildlife Refuge has mowed a 100 foot wide firebreak on their side of the fence. When work is complete should have more than four thousand feet of treatment. Commissioner Jason Anderson asked about the locations of the fire breaks and downed

fuels in the green belt areas. Daniel Johnson informed Maez he is doing work in Conejos County with Title III funds and having great results.

6. Lambert and Maez informed the BoCC that Administration and Department Heads met on the Nepotism Policy, Department Heads want to leave the policy as is.

**VIII. LAND USE ADMINISTRATOR – WENDI MAEZ**

1. Explained to BoCC and Mr. Francis Wilson that his subdivision exemption will not be reviewed until November 18<sup>th</sup>, 2014 meeting.
2. Scheduled Dotty's Towing/Billingsley retail marijuana decision discussion for December 9<sup>th</sup>, 2014 at 11am. Commissioner Ken Anderson and Commissioner Jason Anderson updated Commissioner Joseph on the Billingsley Public Hearing.

**IX. COUNTY ATTORNEY - BEN GIBBONS**

1. Attorney Gibbons updated the BoCC on outcomes of Ron Briggs appeals to the Board of Assessment Appeals; one was approved and one was denied.
2. Gave update on the Sage Grouse Coalition meeting; Coalition Committee is going to ask for a continuation of the decision.
3. Updated Commissioner Joseph on County Road 10XX drive through on November 3, 2014.

**X. COUNTY TREASURER – CONNIE TRUJILLO**

1. Presented the 2014 Public Trustee Report to the BoCC

**LUNCH**

**XI. ROAD & BRIDGE SUPERVISOR – RANDY ARREDONDO**

1. Arredondo asked for BoCC approval of the grant to the Division of Aeronautics for the paving of the Saguache Airport runway. Need the 5year plan approved before applying for the grant. Julie Mach and Cam Benton with ScSEED helped with some grant details for Saguache Airport. The grant is in the amount of \$919,777.00 for 2015 Capital Improvement Plan for the Saguache Airport, \$46,000.00 would be the County amount. Arredondo asked if Mike Spearman would like to do the grant for the Saguache Airport. Spearman stated the State only has \$250,000.00 available, and suggested to put in for a Master Plan for the Leach and Saguache Airports. Leach Airport has a 3 phase air compressor that may need to be replaced. Unmanned Aircraft Systems representatives will be meeting with Valley Commissioners in Alamosa County to go over their FAA/Certificates of Authority (COA) application on Tuesday, November 11, 2014, at the Alamosa County Building. Mr. Haefeli gave kudos to Mr. Spearman and Mr. Arredondo for all of their hard work.

**XII. SAN LUIS VALLEY PILOTS ASSOCIATION – TOM HAEFELI**

1. Gave a presentation about his concerns regarding UAV's (Unmanned Aircraft Vehicles) to the BoCC. Suggested that a community group be created to participate in the UAV's grant request. Feels UAV's could cause undue risk to pilots. FAA is establishing rules and regulations, would like all counties to wait until FAA has rules and regulations in place. Commissioner Jason Anderson understands risks all over but wants the economic development. Commissioner Ken Anderson feels they need to hold on and let application go through. Valley Commissioners, Pilot's Association President and Alamosa Airport Board representatives will meet November 11, 2014 to review the application, for transparency and communications on what is happening. Commissioner Joseph stated that accurate information

addressing the concerns raised today would be clarified at the upcoming meeting. Sorenson feels a Steering Committee would help make sure everything is done right.

Commissioner Ken Anderson left meeting to attend Dr. James Pritchett presentation concerning Economic Analysis of water impacts in the San Luis Valley at Adams State University.

**XIII. PUBLIC LANDS**

**BLM**

1. No one available to report.

**USFS**

1. No one available to report.

**XIV. SLV – FAIR BUDGET REQUEST**

1. No SLV Fair Budget request.

**XV. ABATEMENT DECISIONS**

1. No abatement decisions to be made.

**BREAK**

**XVI. CHIEF JUDGE SWIFT**

1. Judge Swift is the Chief Judge for 12<sup>th</sup> Judicial District. Updated BoCC on how things are going in the Court System. Seeking Grant funding to do some upgrading in Jury Room; counter tops and shelves to make room more functional for jury. Courthouse Security Grant has been sent to the State. Meeting in January for Courthouse Security; Steve Steadman from the State comes down 2 times per year to meet with Court Systems in each Courthouse. Making request for a new Judge position in 12<sup>th</sup> Judicial, will probably have more District Court; State gave part-time magistrate for this area. Commissioner Jason Anderson asked if the position is funded by Counties or State. Attorney Gibbons asked how the new position will divide up the District. If Legislation goes through it will be done in July and would stay as is until 2016, then the decision will be made on how the new position will work. It would help Civil and Domestic cases move forward. Commissioner Jason Anderson informed Chief Judge Swift of the DOLA grant for planning for a new County building. Disability access is a major concern and more and more jury trials may be held in the future. Room is needed for Attorney/client meetings. Working on getting an x-ray machine for Saguache County, hopefully soon. Three new Sheriff's will be elected this year in the 12<sup>th</sup> Judicial District. Discussion on handling of days where County closed for Holidays and Court opened or vice versa.

**XVII. BILL PAYING**

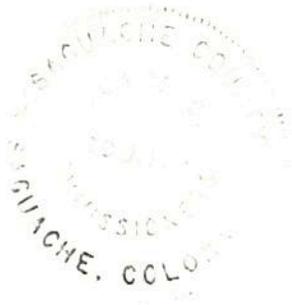
**XVIII. ADJOURN**

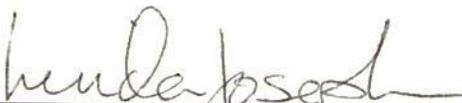
MOTION BY COMMISSIONER JOSEPH TO ADJOURN AT 3:42 PM  
SECOND BY COMMISSIONER JASON ANDERSON  
VOTES IN FAVOR: 3 VOTES AGAINST: 0  
MOTION CARRIED

RESPECTFULLY SUBMITTED,

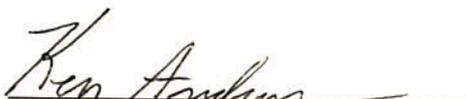
STACI BURKHART ACTING SECRETARY TO THE BOARD OF COUNTY COMMISSIONERS

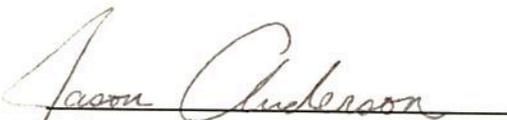
MINUTES APPROVED NOVEMBER 18, 2014



  
CHAIRMAN OF THE BOARD

  
ATTEST  
CLERK & RECORDER  
CARLA GOMEZ

  
COMMISSIONER

  
COMMISSIONER